



1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833
(800) 541-4591 Fax (916) 244-1199
<https://www.planjpa.org/>

**EXECUTIVE COMMITTEE MEETING
AGENDA**

**Thursday, April 30, 2026
9:00 A.M**

**Zoom
Meeting ID: 821 9688 0102
Passcode: 150980**

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: Sedgwick, 1750 Creekside Oak Drive, Suite 200, Sacramento, CA 95833; Town of Atherton, 91 Ashfield Road, Atherton, CA 94027; City of American Canyon, 4381 Broadway St, American Canyon, CA 94503; City of Burlingame, 501 Primrose Rd, Burlingame, CA 94010; City of Campbell, 70 North First Street, Campbell, CA 95008; City of Hillsborough, 1600 Floribunda Ave, Hillsborough, CA 94010; Town of Los Gatos, 110 East Main St., Los Gatos, CA 95030; City of Morgan Hill, 17575 Peak Ave, Morgan Hill, CA 95037; City of Pacifica, 170 Santa Maria Avenue, Pacifica, CA 94044; and City of San Carlos, 600 Elm St, San Carlos, CA 94070.

Each location is accessible to the public, and members of the public may address the Executive Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kassandra Batista at kassandra.batista@sedgwick.com (916) 244-1103 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Pooled Liability Assurance Network Joint Powers Authority (PLAN JPA) Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

- Page 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**

Page 4. **PUBLIC COMMENTS** - This time is reserved for members of the public to address the Committee relative to matters of the PLAN JPA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- *A. Minutes from the October 27, 2026, Executive Committee Meeting
- *B. Minutes from the January 22, 2026, Executive Committee Meeting
- *C. Warrant List for October 1, 2025, through March 31, 2026
- *D. Treasurer's Report and Investment Performance Report as of September 30, 2025
- *E. Treasurer's Report and Investment Performance Report as of December 31, 2025
- *F. Interim Financial Statements as of September 30, 2025
- *G. Interim Financial Statements as of December 31, 2025
- *H. Investment Policy Memo from PFM Asset Management
- *I. Investment Policy - Revised February 6, 2025

Recommendation: Staff recommends the Executive Committee approve the Consent Calendar.

6. CLOSED SESSION

A. Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claims:

- *Dong v. Burlingame*
- *Fang v. Burlingame*
- *Sanchez v. Morgan Hill*
- *Vallebueno v. San Carlos*

B. Pursuant to Government Code Section 54957.1, the Committee will report in open session any reportable action taken in closed session.

7. GENERAL MANAGER'S REPORT

*A. Report from PLAN JPA's General Manager

Recommendation: None.

8. ADMINISTRATIVE MATTERS

A. Consideration of Resolution No. 2026-02: Establishing Meeting Dates for the 2026/27 Program Year

Recommendation: Staff recommends the Executive Committee recommend the Board of Directors approve the proposed annual meeting dates in Resolution No. 2026-02: Establishing Meeting Dates for the 2026/27 Program Year or provide direction for alternative scheduling.

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- B. Consideration of Administrative Services Contract
Recommendation: Staff makes no recommendation as it has a financial interest in the outcome.
- C. Consideration of Industry Partnership Contracts
Recommendation: Staff recommends the Executive Committee recommend the Board of Directors to approve the contracts listed above.
- D. Review of PLAN JPA’s Memoranda of Coverage
Recommendation: Staff recommends the Executive Committee recommend approval to the Board all Memoranda of Coverage for its programs.
- E. Review of Proposed Locations for PLAN JPA Annual Workshop/Board of Directors Meeting
Recommendation: Staff recommends the Executive Committee approve a location to host the PLAN JPA Annual Workshop/Board Meeting.

9. FINANCIAL MATTERS

- *A. Consideration of General Liability Program Confidence Level Increase
Staff recommends the Executive Committee provide direction.

10. RISK CONTROL MATTERS

- *A. Update from PLAN JPA’s Risk Control Manager
Recommendation: Staff recommends the Executive Committee recommend approval of the proposed 2026/27 Risk Control Service Plan to the Board of Directors.
- *B. 2026 Sewer O&M Academy (SOMA)
Recommendation: The Risk Management Committee recommends the Executive Committee approve the Sewer O&M Summit proposal.

11. CLAIMS MATTERS

- A. Consideration of Defense Counsel Rate Increase
Recommendation: Litigation Management recommends the Executive Committee approve an increase to the “do not exceed” rates for defense counsel as follows:
 - *Partners / Shareholders* \$310
 - *Associates* \$275
 - *Paralegals* \$175

12. CLOSING COMMENTS

This time is reserved for comments by Executive Committee members and/or staff and to identify matters for future Executive Committee business.

- A. Executive Committee
- B. Staff

* Reference materials attached with staff report.

13. ADJOURNMENT

NOTICES:

- The next PLAN JPA Board of Directors meeting will be held on June 26, 2025, at 10:00 a.m.