



1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833
(800) 541-4591 Fax (916) 244-1199
<https://www.planjpa.org/>

EXECUTIVE COMMITTEE MEETING AGENDA

**Thursday, January 22, 2026
10:00 a.m.**

[Zoom](#)

**Meeting ID: 833 3747 0398
Passcode: 326031**

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: Sedgwick, 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833; City of American Canyon, 4381 Broadway St, Ste 201, American Canyon, CA 94503; Town of Atherton; 91 Ashfield Rd., Atherton, CA 94027; City of Burlingame, 501 Primrose Rd., Burlingame, CA 94010; City of Campbell, 70 North First St, Campbell, CA 95008; Town of Colma, 1198 El Camino Real, Colma, CA 94014; City of Half Moon Bay, 501 Main St., Half Moon Bay, CA 94022; Town of Los Gatos, 110 East Main St., Los Gatos, CA 95030; City of Morgan Hill, 17575 Peak Ave., Morgan Hill, CA 95037; City of Pacifica, 170 Santa Maria Ave., Pacifica, CA 94044; City of San Carlos, 600 Elm St., San Carlos, CA 94070; and Town of Woodside, 2955 Woodside Rd., Woodside, CA 94062.

Each location is accessible to the public, and members of the public may address the Executive Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kassandra Batista at kassandra.batista@sedgwick.com (916) 244-1103 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Pooled Liability Assurance Network Joint Powers Authority (PLAN JPA) Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

Page 4. **PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting Cassandra Batista at kassandra.batista@sedgwick.com. This time is reserved for members of the public to address the Committee relative to matters of the Executive Committee not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

4 5. **GENERAL MANAGER’S REPORT**
 A. Report by PLAN JPA’s General Manager
 Recommendation: None.

6. **CLOSED SESSION**
 A. Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claims:

Section I

- *Dong v. Burlingame*
- *Pickett v Ross*
- *Noeth v. Hillsborough*
- *Wright v. Tiburon*

Section II

- *Bastien v. Benicia*
- *D. Sanchez v. Atherton*
- *E.G.P. v. Newark*
- *Fair v. Portola Valley*
- *Gabb v. San Carlos*
- *Mitchell v. Burlingame*
- *Sharma v. South San Francisco*
- *Williams v. Burlingame*

Section III

- *Ford v. Morgan Hill*
- *Glorioso v. Millbrae*
- *Iliya v. Newark*
- *Vallebueno v. San Carlos*
- *Chong v. Benicia*

 B. Pursuant to Government Code Section 54957.1, the Committee will report in open session any reportable action taken in closed session.

7. **CLOSING COMMENTS**
 This time is reserved for comments by Executive Committee members and/or staff and to identify matters for future Executive Committee business.

- A. Executive Committee
- B. Staff

8. **ADJOURNMENT**

NOTICES:

- The next PLAN JPA Board of Directors Meeting will be held on March 12, 2026, at 10:00am, in Dublin, CA.
- The next PLAN JPA Finance Committee Meeting will be held on March 13, 2026, at 10:00am via Zoom.
- The next PLAN JPA Risk Committee Meeting will be held on April 9, 2026, at 10:00am via Zoom.
- The next PLAN JPA Executive Committee Meeting will be held on April 23, 2026, at 10:00am, via Zoom.

GENERAL MANAGER'S REPORT

SUBJECT: Report from PLAN JPA's General Manager

BACKGROUND AND HISTORY:

Eric Dahlen, PLAN JPA General Manager, will be present to discuss the following items:

- Executive Committee Meeting of October 27, 2025, and the Office Self Insurance Plans (OSIP) Resolution
 - As a result of the efforts of the Executive Committee and the Board of Directors, PLAN JPA has officially launched its workers' compensation coverage program (PLANWORKS). OSIP has provided staff with the master certificate as well as copies of each of the underlying affiliate member's certificates.
- First PLANWORKS Committee Meeting of December 22, 2025
 - The Board of Directors approved the formation of a committee for PLANWORKS. On December 22, 2025, the committee met for the first time and identified Mandy Brown (Hillsborough) as the committee chair. As part of PLAN JPA's governance, Ms. Brown will be joining the Executive Committee as well.
- Updates to PLANWORKS Staff
 - Recently and as part of the new workers' compensation coverage program, Jackie Miller, Sedgwick, was named the Workers' Compensation Program Manager. While she has been instrumental in the building of the program and has seen its launch, she has also announced her retirement effective June 1, 2026. She will oversee a smooth transition of duties and responsibilities until then.
- Economic Impact
 - In December 2025, two separate PLAN JPA members, Los Gatos and Tiburon, provided notices of their intent to withdraw from PLAN JPA to join other pools for their respective coverages. Staff is projecting a relatively small financial impact to the remaining members. While the total exposures will go down, the administrative fees will be spread over fewer members.

STAFF RECOMMENDATION:

None.

REFERENCE MATERIALS ATTACHED:

None.