

**POOLED LIABILITY ASSURANCE NETWORK JOINT  
POWERS AUTHORITY  
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE  
MEETING OF DECEMBER 8, 2022**

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A regular meeting of the Claims Committee was held on December 8, 2022, via videoconference.

**MEMBERS PRESENT:** Donald Larkin, Chair, Morgan Hill  
Michael Guina, Burlingame  
Ann Ritzma, Hillsborough  
Rebecca Mendenhall, San Carlos

**MEMBERS ABSENT:** Gabrielle Whelan, Los Gatos

**OTHERS PRESENT:** Jon Paulsen, PLAN JPA General Manager  
Katie Sullivan, PLAN JPA Assistant General Manager  
Susan DeNardo, PLAN JPA Litigation Manager  
Eric Dahlen, PLAN JPA Sr. Consultant  
Greg Rubens, Board Counsel  
Byrne Conley, Coverage Counsel

**1. CALL TO ORDER:**

The Regular Meeting of the PLAN JPA Claims Committee meeting was called to order at 8:39 a.m.

**2. INTRODUCTIONS:**

Introductions were made and it was determined there was a quorum present.

**3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED):**

*The agenda was approved as posted.*

**4. PUBLIC COMMENTS:**

None.

**5. CLOSED SESSION:**

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 8:40 a.m. to discuss the following claims:

- Foster City Marina, LLC v. City of Foster City
- James Hill v. City of East Palo Alto

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 9:00 a.m. The following actions were taken under closed session:

*No reportable action was taken during closed session.*

**6. CLAIMS MATTERS:**

**A. Consideration of the City of Foster City's Request for Defense Counsel**

This item was not discussed.

**7. CLOSING COMMENTS:**

**A. Claims Committee**

None.

**B. Staff**

None.

**8. ADJOURNMENT**

The Regular Meeting of the PLAN JPA Claims Committee was adjourned at 9:00 a.m.



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Katie Sullivan, Assistant General Manager