



1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833
(800) 541-4591 Fax (916) 244-1199
<https://www.planjpa.org/>

**CLAIMS COMMITTEE MEETING
AGENDA**

**Thursday, June 23, 2022
1:30 p.m.**

Zoom

Please Contact Katie Sullivan for Videoconference Information

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: Sedgwick, 1750 Creekside Oak Drive, Suite 200, Sacramento, CA 95833; City of Burlingame, 501 Primrose Rd, Burlingame, CA 94010; Town of Hillsborough, 1600 Floribunda Ave, CA 94010; City of Morgan Hill, 17575 Peak Ave, Morgan Hill, CA 95037; and City of San Carlos, 600 Elm St, San Carlos, CA 94070.

Each location is accessible to the public, and members of the public may address the Claims Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at katie.sullivan@sedgwick.com (916) 244-1164 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Pooled Liability Assurance Network Joint Powers Authority (PLAN JPA) Claims Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

- Page** **4. PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting Katie Sullivan at: katie.sullivan@sedgwick.com. This time is reserved for members of the public to address the Committee relative to matters of the Claims Committee not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 5. CONSENT CALENDAR**
If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 4** *A. Minutes from the April 28, 2022, Claims Committee Meeting
 Recommendation: Staff recommends the Claims Committee approve the Consent Calendar
- 6. CLOSED SESSION**
A. Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claims:
- Sanchez v. City of Atherton
 - Huynh v. City of Half Moon Bay
 - Estate of Susana Glorioso, et al v. City of Millbrae
 - Bryan Calles v. City of San Carlos
- B. Pursuant to Government Code Section 54957.1, the Committee will report in open session any reportable action taken in closed session.
- 7. CLOSING COMMENTS**
This time is reserved for comments by Claims Committee members and/or staff and to identify matters for future Claims Committee business.
A. Claims Committee
B. Staff
- 8. ADJOURNMENT**

NOTICES:

- The next Claims Committee meeting will occur on Thursday, July 28, 2022, at 1:30pm via videoconference.

April 28, 2022

Agenda Items 5.A

CONSENT CALENDAR

SUBJECT: Consent Calendar

BACKGROUND AND HISTORY:

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

STAFF RECOMMENDATION:

Staff recommends the Claims Committee approve the Consent Calendar.

REFERENCE MATERIALS ATTACHED:

A. Minutes from the April 28, 2022, Claims Committee Meeting

**POOLED LIABILITY ASSURANCE NETWORK JOINT
POWERS AUTHORITY
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE
MEETING OF APRIL 28, 2022**

A regular meeting of the Claims Committee was held on April 28, 2022, via videoconference.

MEMBERS PRESENT: Donald Larkin, Chair, Morgan Hill
Ann Ritzma, Hillsborough
Michael Guina, Burlingame
Marc Zafferano, San Bruno
Rebecca Mendenhall, San Carlos

MEMBERS ABSENT: Robert Schultz, Los Gatos

OTHERS PRESENT: Jon Paulsen, PLAN JPA General Manager
Katie Sullivan, PLAN JPA Assistant General Manager
Susan DeNardo, PLAN JPA Litigation Manager
Eric Dahlen, Sedgwick (*Left after Agenda Item 6.A*)
Greg Rubens, Board Counsel (*Arrived during Item 4.A*)

1. CALL TO ORDER:

The Regular Meeting of the PLAN JPA Claims Committee meeting was called to order at 1:30 p.m.

2. INTRODUCTIONS:

A roll call was taken and it was determined there was a quorum present. Jon Paulsen, General Manager, introduced Eric Dahlen as Senior Consultant.

3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED):

Agenda was approved as posted.

4. PUBLIC COMMENTS:

None.

5. CONSENT CALENDAR:

Ann Ritzma moved to approve the following items: A) Minutes from the March 24, 2022, Claims Committee Meeting. Rebecca Mendenhall seconded the motion. A roll call vote was taken and the motion passed unanimously by Donald Larkin, Ann Ritzma, Michael Guina, Marc Zafferano, and Rebecca Mendenhall.

6. CLAIMS MATTERS:

A. Consideration of Attorney Representation

Susan DeNardo, Litigation Manager, informed the Committee the City of Cupertino requested attorneys Yuchih Pearl Kan, Joseph Sep Petta, and Marlene Dehlinger to represent them in the Huang Family v. City of Cupertino claims.

The attorneys are not currently on PLAN JPA's approved Defense Counsel list; however, the City has used them to assist with its defense with respect to the Huang family claims to date. The firm agreed to follow PLAN JPA's Litigation Guidelines.

Ann Ritzma moved to approve the request from the City of Cupertino to utilize Yuchih Pearl Kan, Joseph Sep Petta, and Marlene Dehlinger for the Huang Family v. City of Cupertino claims. Rebecca Mendenhall seconded the motion. A roll call vote was taken and the motion passed unanimously by Donald Larkin, Ann Ritzma, Michael Guina, Marc Zafferano, and Rebecca Mendenhall.

7. CLOSED SESSION:

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:36 p.m. to discuss the following claims:

- Huang Family v. City of Cupertino
- Patricia Lee v. City of Pacifica
- Joo Sik Choe v. City of San Bruno
- Bryan Calles v. City of San Carlos
- Awash/Khalif v. Town of Tiburon

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 1:59 p.m. The following actions were taken under closed session:

No reportable action was taken during closed session.

8. CLOSING COMMENTS:

A. Claims Committee

None

B. Staff

Mr. Paulsen requested the Committee provide suggestions for new Claims Committee members to fulfill seats being left vacant.

9. ADJOURNMENT

The Regular Meeting of the PLAN JPA Claims Committee was adjourned at 2:05 p.m.



Katie Sullivan, Assistant General Manager