

**POOLED LIABILITY ASSURANCE NETWORK JOINT
POWERS AUTHORITY
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE
MEETING OF SEPTEMBER 30, 2021**

A regular meeting of the Claims Committee was held on September 30, 2021, via videoconference.

MEMBERS PRESENT: Donald Larkin, Chair, Morgan Hill
Ann Ritzma, Hillsborough
Michael Guina, Burlingame
Marc Zafferano, San Bruno
Rebecca Mendenhall, San Carlos
Robert Schultz, Los Gatos

MEMBERS ABSENT: None

OTHERS PRESENT: Jon Paulsen, PLAN JPA General Manager (*arrived during 5.A*)
Katie Sullivan, PLAN JPA Assistant General Manager
Susan DeNardo, PLAN JPA Litigation Manager
Greg Rubens, Board Counsel

1. CALL TO ORDER:

The Regular Meeting of the PLAN JPA Claims Committee meeting was called to order at 1:30 p.m.

2. INTRODUCTIONS:

A roll call was taken and it was determined there was a quorum present.

3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED):

Michael Guina moved to approve the agenda as posted. Ann Ritzma seconded the motion. A roll call vote was taken and the motion passed unanimously by Donald Larkin, Ann Ritzma, Michael Guina, Marc Zafferano, Rebecca Mendenhall, and Robert Schultz.

4. PUBLIC COMMENTS:

None.

5. CONSENT CALENDAR:

Michael Guina moved to approve the following items: A) Minutes from the September 30, 2021, Claims Committee Meeting. Rebecca Mendenhall seconded the motion. A roll call vote was taken, and the motion passed unanimously by Donald Larkin, Ann Ritzma, Michael Guina, Marc Zafferano, Rebecca Mendenhall. Robert Schultz abstained.

6. CLOSED SESSION:

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:31 p.m. to discuss the following claims:

- City of San Bruno – Crestmoor Canyon Slide
- Calles v. City of San Carlos
- Zelnik v. City of San Carlos

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 2:07 p.m. The following actions were taken under closed session:

No reportable action was taken during closed session.

7. CLOSING COMMENTS:

A. Claims Committee

Everyone was reminded the next meeting will be on October 28, 2021 at 1:30pm via videoconference.

It was requested staff and Board Counsel do research into AB361.

B. Staff

None.

8. ADJOURNMENT

The Regular Meeting of the PLAN JPA Claims Committee was adjourned at 2:20 p.m.



Katie Sullivan, Assistant General Manager