

**POOLED LIABILITY ASSURANCE NETWORK JOINT  
POWERS AUTHORITY  
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE  
MEETING OF APRIL 22, 2021**

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A regular meeting of the Claims Committee was held on April 22, 2021, via videoconference.

**MEMBERS PRESENT:** Donald Larkin, Chair, Morgan Hill  
Brenda Olwin, East Palo Alto  
Ann Ritzma, Hillsborough  
Robert Schultz, Los Gatos  
Marc Zafferano, San Bruno  
Rebecca Mendenhall, San Carlos

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Jon Paulsen, General Manager  
Katie Sullivan, Assistant General Manager  
Susan DeNardo, Litigation Manager  
Greg Rubens, Board Counsel

**1. CALL TO ORDER:**

The Regular Meeting of the PLAN JPA Claims Committee meeting was called to order at 1:30 p.m.

**2. INTRODUCTIONS:**

A roll call was taken, and it was determined there was a quorum present.

**3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED):**

*Ann Ritzma moved to approve the agenda as posted. Marc Zafferano seconded the motion. A roll call vote was taken and the motion passed unanimously by Donald Larkin, Brenda Olwin, Ann Ritzma, Robert Schultz, Marc Zafferano, and Rebecca Mendenhall.*

**4. PUBLIC COMMENTS:**

None.

**5. CONSENT CALENDAR:**

*Ann Ritzma moved to approve the following items: A) Minutes from the March 25, 2021, Claims Committee Meeting. Rebecca Mendenhall seconded the motion. A roll call vote was taken, and the motion passed by majority vote by Donald Larkin, Brenda Olwin, Ann Ritzma, Robert Schultz, Marc Zafferano, and Rebecca Mendenhall.*

**6. CLOSED SESSION:**

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:33 p.m. to discuss the following claims:

- Raymond Wu, et al v. City of Burlingame
- Sook He Choi v. City of Dublin
- Asif, Haji v. City of Dublin, Alex Klinov
- Estate of Santosh Jain, Alok Jain, As Successor v. City of Milpitas
- Brandon Scott Merkel v. City of Suisun City

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 2:41 p.m. The following actions were taken under closed session:

*No reportable action was taken during closed session.*

**7. CLOSING COMMENTS:**

**A. Claims Committee**

None.

**B. Staff**

None.

**8. ADJOURNMENT**

The Regular Meeting of the PLAN JPA Claims Committee was adjourned at 2:42 p.m.



Katie Sullivan, Assistant General Manager