



1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833  
(800) 541-4591 Fax (916) 244-1199  
<https://www.planjpa.org/>

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**SPECIAL CLAIMS COMMITTEE MEETING  
AGENDA**

**Tuesday, March 10, 2020  
3:00 p.m.**

**Teleconference**

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All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833; Aaronson, Dickerson, Cohn & Lanzone, 1001 Laurel Street, San Carlos, CA 94070; City of Burlingame, 501 Primrose Road, Burlingame, CA 94010; Town of Hillsborough, 1600 Floribunda Avenue, Hillsborough, CA 94010; City of San Bruno, 567 El Camino Real, San Bruno, CA 94010; City of San Carlos, 600 Elm Street, San Carlos, CA 94070; and City of Suisun City, 701 Civic Center Boulevard, Suisun City, CA 94585.

Each location is accessible to the public, and members of the public may address the Claims Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or (916) 244-1199 (fax). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Pooled Liability Assurance Network Joint Powers Authority (PLAN JPA) Claims Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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|--------------------|-----------------------------------------------------|
| <b><u>Page</u></b> | <b>1. CALL TO ORDER</b>                             |
|                    | <b>2. INTRODUCTIONS</b>                             |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b> |

\* Reference materials enclosed with staff report.

- Page**    **4.**    **PUBLIC COMMENTS** - This time is reserved for members of the public to address the Committee relative to matters of the PLAN JPA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 5.**    **CONSENT CALENDAR**  
If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 4**        \*A.    Minutes from the February 27, 2020, Claims Committee Meeting  
              *Recommendation: Staff recommends the Committee approve the Consent Calendar.*
- 6.**    **CLOSED SESSION**  
A.    Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claims:
- John Henneberry v. City of Newark
- B.    Pursuant to Government Code Section 54957.1, the Committee will report in open session any reportable action taken in closed session.
- 7.**    **CLOSING COMMENTS**  
This time is reserved for comments by Claims Committee members and/or staff and to identify matters for future Claims Committee business.  
A.    Claims Committee  
B.    Staff
- 8.**    **ADJOURNMENT**

**NOTICES:**

- The next Claims Committee meeting will be held on March 26, 2020, at 1:30 p.m. via teleconference.

\* Reference materials enclosed with staff report.

March 10, 2020

Agenda Items 5.A.

**CONSENT CALENDAR**

**SUBJECT: Consent Calendar**

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**BACKGROUND AND HISTORY:**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

**STAFF RECOMMENDATION:**

*Staff recommends the Committee approve the Consent Calendar.*

**REFERENCE MATERIALS ATTACHED:**

A. Minutes from the February 27, 2020, Claims Committee Meeting

**POOLED LIABILITY ASSURANCE NETWORK JOINT  
POWERS AUTHORITY  
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE  
MEETING OF FEBRUARY 27, 2020**

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A regular meeting of the Claims Committee was held on February 27, 2020, via teleconference.

**MEMBERS PRESENT:** Kathleen Kane, Chair, Burlingame  
Brenda Olwin, East Palo Alto  
Donald Larkin, Morgan Hill  
Rebecca Mendenhall, San Carlos  
Marc Zafferano, San Bruno

**MEMBERS ABSENT:** Scott Corey, Suisun City  
John Mullins, Hillsborough  
Robert Schultz, Los Gatos

**OTHERS PRESENT:** Jon Paulsen, General Manager  
Katie Sullivan, Assistant General Manager  
Will Portello, Litigation Manager  
Susan DeNardo, Litigation Manager  
Greg Rubens, Board Counsel  
Jeff Vucinich, Clapp, Moroney, Vucinich (*left during Agenda Item 6.A*)

**1. CALL TO ORDER:**

The Regular Meeting of the PLAN JPA Claims Committee meeting was called to order at 1:33 p.m.

**2. INTRODUCTIONS:**

A roll call was taken and it was determined there was a quorum present.

**3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED):**

*The agenda was approved as posted.*

**4. PUBLIC COMMENTS:**

None.

**5. CONSENT CALENDAR:**

*Rebecca Mendenhall moved to approve the following items: A) Minutes from the February 11, 2020, Special Claims Committee Meeting. Kathleen Kane seconded the motion. A roll call vote was taken and the motion passed unanimously by Kathleen Kane, Brenda Olwin, Donald Larkin, Marc Zafferano, and Rebecca Mendenhall.*

**6. CLOSED SESSION:**

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:36 p.m. to discuss the following claims:

- Laurence Blickman v. Town of Atherton
- John Henneberry v. City of Newark

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 2:42 p.m. The following actions were taken under closed session:

*No reportable action was taken during closed session.*

**7. CLOSING COMMENTS:**

**A. Claims Committee**

None.

**B. Staff**

None.

**8. ADJOURNMENT**

The Regular Meeting of the PLAN JPA Claims Committee was adjourned at 2:42 p.m.



Katie Sullivan, Assistant Board Secretary