

**POOLED LIABILITY ASSURANCE NETWORK
JOINT POWERS AUTHORITY
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE
MEETING OF SEPTEMBER 26, 2019**

A regular meeting of the Claims Committee was held on September 26, 2019, via teleconference.

MEMBERS PRESENT: Kathleen Kane, Chair, Burlingame
Brenda Olwin, East Palo Alto
John Mullins, Hillsborough
Marc Zafferano, San Bruno
Rebecca Mendenhall, San Carlos
Scott Corey, Suisun City

MEMBERS ABSENT: Robert Schultz, Los Gatos
Donald Larkin, Morgan Hill

OTHERS PRESENT: Jon Paulsen, General Manager
Will Portello, Litigation Manager
Katie Sullivan, Assistant Board Secretary
Greg Rubens, Board Counsel

1. CALL TO ORDER

The September 26, 2019, Claims Committee meeting was called to order at 1:34 p.m. by Chairperson, Kathleen Kane.

2. INTRODUCTIONS

Introductions were made and it was determined there was a quorum present.

3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

The agenda was approved as posted.

4. PUBLIC COMMENTS

None.

5. CONSENT CALENDAR

Brenda Olwin moved to approve the following items: A) Minutes from the August 22, 2019, Claims Committee Meeting. John Mullins seconded the motion. A roll call vote was taken and the motion passed unanimously by Kathleen Kane, Brenda Olwin, John Mullins, Marc Zafferano, Rebecca Mendenhall, and Scott Corey.

6. CLOSED SESSION

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:37 p.m. to discuss the following claims:

- Aguilar v. City of San Carlos
- Beard v. City of San Carlos
- Donnelly v. Town of Los Altos Hills
- Gutierrez v. City of South San Francisco

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 1:57 p.m. The following actions were taken under closed session:

No reportable action was taken during closed session.

7. CLOSING COMMENTS

A. Claims Committee

None

B. Staff

Jon Paulsen, General Manager, informed the Committee the next scheduled meeting date conflicted with the PLAN JPA Executive Committee meeting. The Committee directed staff to poll the availability of the Committee members for a possible alternative date.

8. ADJOURNMENT

The Regular Meeting of the PLAN JPA Claims Committee was adjourned at 2:01 p.m.



Katie Sullivan, Assistant Board Secretary