

**POOLED LIABILITY ASSURANCE NETWORK  
JOINT POWERS AUTHORITY  
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE  
MEETING OF JANUARY 23, 2020**

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A regular meeting of the Claims Committee was held on January 23, 2020, via teleconference.

**MEMBERS PRESENT:** Kathleen Kane, Chair, Burlingame  
Brenda Olwin, East Palo Alto  
Donald Larkin, Morgan Hill  
Marc Zafferano, San Bruno  
Scott Corey, Suisun City

**MEMBERS ABSENT:** John Mullins, Hillsborough  
Robert Schultz, Los Gatos  
Rebecca Mendenhall, San Carlos

**OTHERS PRESENT:** Jon Paulsen, General Manager  
Katie Sullivan, Assistant General Manager  
Will Portello, Litigation Manager  
Susan DeNardo, Litigation Manager  
Greg Rubens, Board Counsel (*Arrived during Item 6.A*)

**1. CALL TO ORDER**

The January 23, 2020, Claims Committee meeting was called to order at 1:33 p.m. by Chairperson, Kathleen Kane.

**2. INTRODUCTIONS**

Introductions were made and it was determined there was a quorum present.

**3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)**

*The agenda was approved as posted.*

**4. PUBLIC COMMENTS**

None.

**5. CONSENT CALENDAR**

*Brenda Olwin moved to approve the following items: A) Minutes from the September 26, 2019, Claims Committee Meeting. Scott Corey seconded the motion. A roll call vote was taken and the motion passed unanimously by Kathleen Kane, Brenda Olwin, Marc Zafferano, Donald Larkin, and Scott Corey.*

It was clarified that Brenda Olwin, City of East Palo Alto, would be permitted to join the Committee in Closed Session.

**6. CLOSED SESSION**

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:39 p.m. to discuss the following claims:

- Young v. City of East Palo Alto Police Officers, et al
- Nikam v. City of Milpitas

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 1:59 p.m. The following actions were taken under closed session:

*No reportable action was taken during closed session.*

**7. CLOSING COMMENTS**

**A. Claims Committee**

None.

**B. Staff**

None.

**8. ADJOURNMENT**

The Regular Meeting of the PLAN JPA Claims Committee was adjourned at 1:59 p.m.



Katie Sullivan, Assistant General Manager