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**CLAIMS COMMITTEE MEETING
AGENDA**

**Thursday, August 22, 2019
1:30 p.m.**

Teleconference

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: York Pooling, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833; Aaronson, Dickerson, Cohn & Lanzone, 1001 Laurel Street, San Carlos, CA 94070; City of Burlingame, 501 Primrose Road, Burlingame, CA 94010; City of East Palo Alto, 2415 University Avenue, East Palo Alto, CA 94303; Town of Hillsborough, 1600 Floribunda Avenue, Hillsborough, CA 94010; Town of Los Gatos, 110 East Main Street, Los Gatos, CA 95030; City of Morgan Hill, 17575 Peak Avenue, Morgan Hill, CA 95037; City of San Bruno, 567 El Camino Real, San Bruno, CA 94066; and City of San Carlos, 600 Elm St., San Carlos, CA 94070.

Each location is accessible to the public, and members of the public may address the Claims Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or (916) 244-1199 (fax). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Pooled Liability Assurance Network Joint Powers Authority (PLAN JPA) Claims Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

- Page** **1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**

* Reference materials enclosed with staff report.

- Page** **4. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Committee relative to matters of the PLAN JPA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 5. CONSENT CALENDAR**
If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 4** *A. Minutes from the August 1, 2019, Special Claims Committee Meeting
Recommendation: Staff recommends the Committee approve the Consent Calendar.
- 6. CLOSED SESSION**
A. Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claims:
- Blickman v. Town of Atherton
 - Donnelly v. Town of Los Altos Hills
 - Patton v. City of Morgan Hill
- B. Pursuant to Government Code Section 54957.1, the Committee will report in open session any reportable action taken in closed session.
- 7. CLOSING COMMENTS**
This time is reserved for comments by Claims Committee members and/or staff and to identify matters for future Claims Committee business.
- A. Claims Committee
 - B. Staff
- 8. ADJOURNMENT**

NOTICES:

- The next Claims Committee meeting will be held on September 26, 2019, at 1:30 p.m. via teleconference.

* Reference materials enclosed with staff report.

August 22, 2019

Agenda Items 5.A.

CONSENT CALENDAR

SUBJECT: Consent Calendar

BACKGROUND AND HISTORY:

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

STAFF RECOMMENDATION:

Staff recommends the Committee approve the Consent Calendar.

REFERENCE MATERIALS ATTACHED:

A. Minutes from the August 1, 2019, Special Claims Committee Meeting

**POOLED LIABILITY ASSURANCE NETWORK
JOINT POWERS AUTHORITY
(PLAN JPA)**

**MINUTES OF THE SPECIAL CLAIMS COMMITTEE
MEETING OF AUGUST 1, 2019**

A special meeting of the Claims Committee was held on August 1, 2019, via teleconference.

MEMBERS PRESENT: Kathleen Kane, Chair, Burlingame
Brenda Olwin, East Palo Alto
John Mullins, Hillsborough
Robert Schultz, Los Gatos
Donald Larkin, Morgan Hill
Rebecca Mendenhall, San Carlos (*non-voting participant*)

MEMBERS ABSENT: Marc Zafferano, San Bruno
Scott Corey, Suisun City

OTHERS PRESENT: Will Portello, Litigation Manager
Katie Sullivan, Assistant Board Secretary
Susan DeNardo, York Pooling
Greg Rubens, Board Counsel

1. CALL TO ORDER

The special August 1, 2019, Claims Committee meeting was called to order at 1:38 p.m. by Chairperson, Kathleen Kane.

2. INTRODUCTIONS

Introductions were made and it was determined there was a quorum present.

3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

The agenda was approved as posted.

4. PUBLIC COMMENTS

None.

5. CONSENT CALENDAR

Brenda Olwin moved to approve the following items: A) Minutes from the June 27, 2019, Claims Committee Meeting. John Mullins seconded the motion. A roll call vote was taken and the motion passed unanimously by Kathleen Kane, Brenda Olwin, John Mullins, Robert Schultz, and Donald Larkin.

6. CLOSED SESSION

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:42 p.m. to discuss the following claims:

- Donnelly v. Town of Los Altos Hills

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 1:58 p.m. The following actions were taken under closed session:

No reportable action was taken during closed session.

7. CLOSING COMMENTS

- A. Claims Committee
- B. Staff

8. ADJOURNMENT

The Special Meeting of the PLAN JPA Claims Committee was adjourned at 1:59 p.m.



Katie Sullivan, Assistant Board Secretary