

**POOLED LIABILITY ASSURANCE NETWORK
JOINT POWERS AUTHORITY**

REQUEST FOR PROPOSAL

Risk Control Services

**ANSWERS TO QUESTIONS RECEIVED FROM
PROPOSERS**

Closing date of Proposal will be at 5:00 p.m. on March 15, 2019

1. QUESTION: Does PLAN anticipate that the Scope of Work will include services to SHARP as well?

ANSWER: No.

2. QUESTION: For Scope of Work Item 5, what is PLAN's expectation for the number of on-site service days per member, per program year?

ANSWER: Up to four (4) days on-site per member, per program year.

3. QUESTION: Regarding Scope of Work Item 6, how many regional trainings does PLAN anticipate having within a program year?

ANSWER: Approximately six (6) per program year.

4. QUESTION: Based on the 2018-19 approved meeting calendar, does PLAN anticipate adding additional meetings that would involve the risk management consultant's participation for the next program year?

ANSWER: No, subject to approval of the calendar for 2019-20 at the June 2019 Board of Directors meeting.

5. QUESTION: For Scope of Work Item 11, how many members use a safety committee? What is the maturity level in the use of safety committee across the member cities?

ANSWER: All members are required to have a Risk Management Committee. A Safety Committee meets this requirement. Approximately eight (8) currently ask for participation by the Risk Control provider.

6. QUESTION: Please provide clarification on Proposal Item 2.D. and provide further details on what liability related services the JPA is interested in that would not require additional funding from PLAN aside from billable hours.

ANSWER: Defensive driving, contractual risk transfer, work zone and traffic control, aerial lift, workplace violence (de-escalation), playground liability (including skate parks), volunteer risk management, and CalOSHA compliance.

7. QUESTION: Please also provide clarification for Proposal Item 2.E. with additional details or examples of what employee safety related services the JPA is referring to that would not require additional funding from PLAN aside from billable hours.

ANSWER: See Answer to Question 6.