

**POOLED LIABILITY ASSURANCE NETWORK
JOINT POWERS AUTHORITY
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE
MEETING OF JANUARY 24, 2019**

A regular meeting of the Claims Committee was held on January 24, 2019, via teleconference.

MEMBERS PRESENT: Heather McLaughlin, Benicia
Brenda Olwin, East Palo Alto
Rebecca Mendenhall, San Carlos
John Mullins, Hillsborough
Scott Corey, Suisun City

MEMBERS ABSENT: Kathleen Kane, Chairperson, Burlingame
Marc Zafferano, San Bruno
Robert Schultz, Los Gatos

OTHERS PRESENT: Jon Paulsen, General Manager
Craig Wheaton, Litigation Manager
Katie Sullivan, Assistant Board Secretary
Brenneca Kidd, Litigation Analyst
David Benoun, Newark (*left during Agenda Item 6.A*)

1. CALL TO ORDER

The January 24, 2019, Claims Committee meeting was called to order at 1:33 p.m. by General Manager Jon Paulsen.

2. INTRODUCTIONS

Roll call was taken and it was determined there was a quorum present.

3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

Brenda Olwin moved to approve the agenda as posted. John Mullins seconded the motion. A roll call vote was taken and the motion passed unanimously by Rebecca Mendenhall, Heather McLaughlin, John Mullins, Brenda Olwin, and Scott Corey.

4. PUBLIC COMMENTS

None

5. CONSENT CALENDAR

Heather McLaughlin moved to approve the following items: A) Minutes from the November 29, 2018, Claims Committee Meeting. Scott Corey seconded the motion. A roll call vote was taken and the motion passed unanimously by Rebecca Mendenhall, Heather McLaughlin, John Mullins, Brenda Olwin, and Scott Corey.

6. CLOSED SESSION

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:40 p.m. to discuss the following claims:

- Blickman v. Town of Atherton
- Valencia v. City of Newark
- Wessell v. City of Pacifica

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 2:22 p.m. The following actions were taken under closed session:

No reportable action was taken during closed session.

7. CLOSING COMMENTS

A. Claims Committee

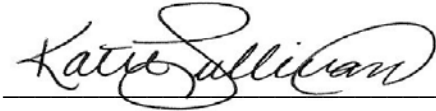
Heather McLaughlin thanked Craig Wheaton, Litigation Manager, for his assistance regarding a claim in her city.

B. Staff

Mr. Paulsen informed the Committee the next scheduled Claims Committee meeting coincides with the PLAN JPA Strategic Planning Session and to expect a poll from staff to reschedule the February meeting.

8. ADJOURNMENT

The Meeting of the PLAN JPA Claims Committee was adjourned at 2:24 p.m.

A handwritten signature in cursive script that reads "Katie Sullivan". The signature is written in black ink and is positioned above a horizontal line.

Katie Sullivan, Assistant Board Secretary