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**CLAIMS COMMITTEE MEETING
AGENDA**

**Thursday, January 24, 2019
1:30 p.m.**

Teleconference

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: York Pooling, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833; City of Benicia, 250 East L Street, Benicia, CA 94510; City of Burlingame, 501 Primrose Road, Burlingame, CA 94010; City of East Palo Alto, 2415 University Avenue, East Palo Alto, CA 94303; Town of Hillsborough, 1600 Floribunda Avenue, Hillsborough, CA 94010; City of San Carlos, 600 Elm Street, San Carlos, CA 94070; and City of Suisun City, 701 Civic Center Boulevard, Suisun City, CA 94585.

Each location is accessible to the public, and members of the public may address the Claims Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or (916) 244-1199 (fax). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Pooled Liability Assurance Network Joint Powers Authority (PLAN JPA) Claims Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

* Reference materials enclosed with staff report.

- Page** **4.** **PUBLIC COMMENTS** - This time is reserved for members of the public to address the Committee relative to matters of the PLAN JPA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 5.** **CONSENT CALENDAR**
If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 4** *A. Minutes from the November 29, 2018, Claims Committee Meeting
 Recommendation: Staff recommends the Committee approve the Consent Calendar.
- 6.** **CLOSED SESSION**
A. Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claims:
- Blickman v. Town of Atherton
 - Valencia v. City of Newark
 - Wessell v. City of Pacifica
- B. Pursuant to Government Code Section 54957.1, the Committee will report in open session any reportable action taken in closed session.
- 7.** **CLOSING COMMENTS**
This time is reserved for comments by Claims Committee members and/or staff and to identify matters for future Claims Committee business.
A. Claims Committee
B. Staff
- 8.** **ADJOURNMENT**

NOTICES:

- The next Claims Committee meeting will be held on February 28, 2019, at 1:30 p.m. via teleconference.

* Reference materials enclosed with staff report.

January 24, 2019

Agenda Items 5.A.

CONSENT CALENDAR

SUBJECT: Consent Calendar

BACKGROUND AND HISTORY:

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

STAFF RECOMMENDATION:

Staff recommends the Committee approve the Consent Calendar.

REFERENCE MATERIALS ATTACHED:

A. Minutes from the November 29, 2018, Claims Committee Meeting

**POOLED LIABILITY ASSURANCE NETWORK JOINT
POWERS AUTHORITY
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE
MEETING OF NOVEMBER 29, 2018**

A regular meeting of the Claims Committee was held on November 29, 2018, via teleconference.

MEMBERS PRESENT: Kathleen Kane, Chairperson, Burlingame
Marc Zafferano, San Bruno
Rebecca Mendenhall, San Carlos
John Mullins, Hillsborough
Robert Schultz, Los Gatos
Scott Corey, Suisun City

MEMBERS ABSENT: Heather McLaughlin, Benicia
Jesse Takahashi, Campbell
Brenda Olwin, East Palo Alto

OTHERS PRESENT: Jon Paulsen, General Manager, Bickmore
Craig Wheaton, Litigation Manager, Bickmore
Katie Sullivan, Assistant Board Secretary, Bickmore

1. CALL TO ORDER

The November 29, 2018, Claims Committee meeting was called to order at 1:37 p.m. by Chairperson Kathleen Kane.

2. INTRODUCTIONS

Roll call was taken of those present.

3. PUBLIC COMMENTS

None.

4. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

The agenda was approved as posted.

5. CONSENT CALENDAR

Marc Zafferano moved to approve the following items: A) Minutes from the October 25, 2018, Claims Committee Meeting. Scott Corey seconded the motion. A roll call vote was taken and the motion passed unanimously by Kathleen Kane, John Mullins, Marc Zafferano, Rebecca Mendenhall, Robert Schultz, and Scott Corey.

6. CLOSED SESSION

A. The Committee convened to closed session, pursuant to Government Code sections 54956.95(a) at 1:39 p.m. to discuss:

- Patton v. City of Morgan Hill
- Valencia v. City of Newark
- Hedman v. City of Pacifica
- Niland v. City of Pacifica
- Wessell v. City of Pacifica
- O'Neil v. City of South San Francisco

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 2:23 p.m. and reported the following:

No reportable action was taken during closed session.

7. CLOSING COMMENTS

A. Claims Committee

None

B. Staff

The Committee Chairperson directed staff to keep the December 27, 2018, Claims Committee meeting scheduled, pending cancellation due to lack of business to be discussed.

8. ADJOURNMENT

The Meeting of the PLAN JPA Claims Committee was adjourned at 2:25 p.m.

A handwritten signature in cursive script that reads "Katie Sullivan". The signature is written in black ink and is positioned above a horizontal line.

Katie Sullivan, Assistant Board Secretary