

**POOLED LIABILITY ASSURANCE NETWORK JOINT
POWERS AGREEMENT
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE
MEETING OF SEPTEMBER 27, 2018**

A regular meeting of the Claims Committee was held on September 27, 2018, via teleconference.

MEMBERS PRESENT: Marc Zafferano, Acting Chairperson, San Bruno
Heather McLaughlin, Benicia
Jesse Takahashi, Campbell (*Arrived during Agenda Item 4*)
Brenda Olwin, East Palo Alto
Rebecca Mendenhall, San Carlos
Scott Corey, Suisun City

MEMBERS ABSENT: Kathleen Kane, Chair, Burlingame
John Mullins, Hillsborough
Robert Schultz, Los Gatos

OTHERS PRESENT: Rob Kramer, General Manager, Bickmore
Yahaira Martinez, Assistant General Manager, Bickmore
Jon Paulson, Senior Consultant, Bickmore
Will Portello, Director of Litigation Management, Bickmore
Katie Sullivan, Analyst, Bickmore
Greg Rubens, Board Counsel (*Arrived during Agenda Item 6.A*)
Todd Master, Defense Counsel

1. CALL TO ORDER:

The September 27, 2018, Claims Committee meeting was called to order at 1:31 p.m. by Acting Chairperson Marc Zafferano.

2. INTRODUCTIONS:

Roll call was taken of those present.

3. PUBLIC COMMENTS:

None.

4. APPROVAL OF AGENDA AS POSTED (OR AMENDED):

The agenda was approved as posted.

5. CONSENT CALENDAR:

Brenda Olwin moved to approve the following items: A) Minutes from the February 22, 2017, Claims Committee Meeting. Scott Corey seconded the motion. Motion passed by majority vote by Marc Zafferano, Heather McLaughlin, Scott Corey, and Brenda Olwin. Rebecca Mendenhall and Jesse Takahashi abstained from voting.

6. CLOSED SESSION:

A. The Committee convened to closed session, pursuant to Government Code sections 54956.95(a) and 54956.9(c), at 1:36 p.m. to discuss:

- Clack/Fish v. City of Burlingame

B. The Committee reconvened to open session at 1:58 p.m. The following actions were taken under closed session:

No reportable action was taken during closed session.

7. CLOSING COMMENTS

A. Claims Committee

None.

B. Staff

None.

8. ADJOURNMENT

The Meeting of the PLAN JPA Claims Committee was adjourned at 2:01 p.m.