of Bay Area Governments
PLAN
CORPORATION
Pooled Liability Assurance Network
Association of Bay Area Governments

Claims Committee Teleconference
Summary Minutes

March 20th, 2017
1:30pm – 2:30pm

Bay Area Metro Center
375 Beale Street; Suite 700
San Francisco, CA 94105
San Andreas Conference Room

Present: Jill Stallman – Claims Manager / *Acting* Risk Manager
Kim Chase – Administrative Assistant

Teleconference Participants:	**City/Town:**	**State:**	**Street Address:**
Chair: Kathleen Kane	Burlingame	CA	501 Primrose Road
Marc Zafferano	San Bruno	CA	567 El Camino Real
Heather McLaughlin	Benicia	CA	250 East "L" Street
Scott Corey	Suisun City	CA	701 Civic Center Drive
Kathy Leroux	Hillsborough	CA	1600 Floribunda Avenue
Robert Schultz	Los Gatos	CA	110 East Main Street
Randolph Hom	Cupertino	CA	10300 Torre Avenue
Brenda Olwin	East Palo Alto	CA	2415 University Avenue
York Risk Services	Concord	CA	1390 Willow Pass Road

1. **Call to Order**
   Meeting was called to order at 1:32pm by Kathleen Kane

2. **Public Comments** - None

3. **Approval of Minutes** – June 30th, 2016
   //M//McLaughlin**//S//**Zafferano**//C//**Unanimous

   Robert Schultz commented positively on recent defense panel addition, Bob Gundert, stating that Los Gatos has employed him recently on a couple of cases with favorable outcomes. He affirmed that Bob should be a good fit with the pool.

Please Note: *Item # 4 was discussed in closed session pursuant to the requirements of the Ralph M. Brown Act 54956.9. All actions taken were announced in open session prior to the adjournment of the meeting.*

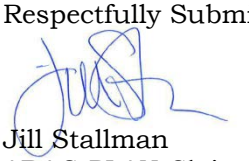
4. **Closed Session** was announced at 1:35pm by Kathleen Kane

   a. Authority Request – Kleis et al – Pacifica
   b. Large Loss Review

5. **Open Session** was announced at 2:41pm by Kathleen Kane
   No other business was discussed. No announcements were made.

6. **Adjournment**
   Meeting was called to adjournment at 2:41pm by Kathleen Kane.

Respectfully Submitted,



Jill Stallman
ABAG PLAN Claims Manager / *Acting* Risk Manager